

<https://jobs.colostate.edu/postings/153935>

Position Information

Classification Title	Temporary Hourly
Employment Category	Temporary
Is this an Hourly position?	Yes
Work Hours/Week	40
Overtime Eligible?	Yes
Position Location	Fort Collins, CO
Does this position qualify for hybrid or remote work?	Yes

Established in 2015, the partnership between CSU Extension and AmeriCorps aims to provide people power to the communities of Serve Colorado – The Governor’s Commission on Community Service. Our program facilitates members serving across the state of Colorado. For more information about the AmeriCorps program, click [here](#).

To learn more about the CSU Extension AmeriCorps Program, visit <https://engagement.colostate.edu/ramcorps/>.

Description of Work Unit

Established in 1955, the Colorado State Forest Service (CSFS) is a service and outreach agency of the Warner College of Natural Resources. CSFS provides forestry information and education to the citizens of Colorado to achieve resilient forests and communities. The mission of the Colorado State Forest Service is to provide information and education to the citizens of Colorado to achieve resilient forests and communities. To learn more about the CSFS, visit <https://csfs.colostate.edu/>.

We are committed to increasing the diversity of our staff and providing culturally responsive programs and services. Therefore, we encourage applicants to review [Colorado State University’s Principles of Community](#) that guide our mission and vision of access, teaching, service and equity.

Search Contact Email

Melinda.Macpherson@colostate.edu

This AmeriCorps Member will be based in Fort Collins, Colorado as part of the Forest Monitoring Program, which is within the Science and Technology Center. The Forest Monitoring Program is staffed with three full-time employees with a range of field-based monitoring experience, silviculture knowledge, and expertise in data collection for wildfire risk mitigation and forest health projects. They will also help with data entry and data management, have opportunities for professional development, and provide support to the community.

We are seeking applicants who are professional, self-directed, innovative, and energetic. The applicant should enjoy working with people and have the ability to work independently. We are looking for applicants that demonstrate a capacity to learn new skills, think critically, and serve as effective team members.

Position Summary

Term of Service / Time Commitment:

This is a full-time national and community service position requiring, at a minimum, a total of 1700 hours during the year (approximately 40 hours per week).

The position begins in January 2025 and ends in December 2025. The work schedule for this position is dependent on the season and weather conditions.

Location and Service Conditions:

The position will involve frequent days of service outdoors. Summer and fall duties will include hiking off-trail in rugged terrain and working in various weather conditions. Summer and Fall duties will revolve around data collection in the field. Outside of field season, the member will help with data management, winter snow depth data collection, prepare for the next field season and prepare data for entry into simulation platforms like the Forest Health Monitoring System.

January 2025 – April 2025: The AmeriCorps Member would be serving in the CSFS Office in Fort Collins. This position qualifies for a full-time office. The AmeriCorps Member, Forest Monitoring Measurement Specialist, and Forest Monitoring Program Manager will choose the schedule. Chosen, travel and weekend or evening service hours could occur.

May 2025 – December 2025: The AmeriCorps Member would serve a schedule of four days per week for 10 hours each day. This position is based within hotels/campsites paid for by the Forest Monitoring Program during their travel. They will typically return to Fort Collins at the end of the month to an 8-6 schedule where the member may serve 8 days on and then get six days off. Further, we may switch to car camping for certain projects. This will be dependent on projects selected for monitoring, but camping is something that we may do occasionally. We will not be responsible for travel logistics.

Training and Support Provided:

Members receive significant training and experience in community engagement, project implementation, leadership, diverse population outreach, and approved trainings. Members will be supervised and supported by Tori Hunter, Ethan Bucholz, and Ashley Prentice, CSFS Forest Monitoring Program Manager, melinda.macpherson@colostate.edu. The cohort of members serving throughout the region will act as additional resources.

Program Benefits:

A living allowance of approximately \$992.80 for full time per pay period on a bi-weekly cycle for an approximate total of \$24,820.80 per year deposit to the member.

An education award of \$7,395 earned upon successful completion of term of service.

It is possible to temporarily postpone repayment of qualified student loans through forbearance while serving as an AmeriCorps member.

Possible mileage reimbursement for travel to required trainings and days of service.

Access to ongoing professional development trainings and resources through the university.

Experience working with professionals in the field with on the ground training.

Non-tangible benefits including making a difference in a community, valuable networking opportunities, and serving the local community.

Alumni benefits include priority hiring with organizations that are part of Employers of National Service and the Public Service Loan Forgiveness Program.

Other certifications, experience, etc. (Trainings may include: FVS training, CPR/First Aid Training, UTV/ATV Safety Institute Training, etc.)

Fully covered health insurance through the University.

At least 18 years old at start of service.

High school diploma or G.E.D.

Be a citizen, national, or lawful permanent resident of the United States.

Able to pass a National Service Criminal History Check (state, FBI, and National Sex Offender Public Website checks) per 45 CFR 162.103.

Wear official AmeriCorps identity items such as name tag, T-shirts, and lapel pins during all AmeriCorps service.

Cultural sensitivity and ability to work respectfully and inclusively with a diverse population.

Excellent organizational and time management skills.

Computer skills: familiarity with MS Office 365, especially Excel, Outlook, SharePoint, and Zoom.

Ability to learn and retain complex information with accuracy and to follow procedures consistently and with attention to detail.

Ability to work independently with minimal supervision.

Ability and willingness to work long hours with occasional evening and weekend duties (work based on a 40-hour work week).

Ability and willingness to perform strenuous outdoor work and carry backpacks with 25+ pounds of work and personal gear across rough terrain.

Member will be exposed to biting/stinging insects, and wildlife during field work. The member will receive training on field safety.

Ability and willingness to tent-camp and backcountry hike, including off- and on-trail. Camping will be in developed car campgrounds.

Ability to provide suitable work gear, including sturdy hiking boots, rain gear, sleeping bag, and other personal items related to camping.

**Position Minimum
Qualifications**

Ability and willingness to travel throughout Colorado for 4-8 day-long trips to CSFS field offices, requiring stays in hotels and cars (Colorado).

Preferred Qualifications

- Be dedicated to community service.
- Ability to plan, organize, prioritize, and complete multiple tasks with minimal supervision.
- Strong verbal and written communication skills.
- Ability to complete physically demanding tasks in extreme weather conditions.
- Ability to (or willingness to learn how to) operate 4-wheel drive vehicles, snowmobiles, and UTVs/ATVs in variable weather and road conditions.
- One season of field experience in forestry, landscaping or working outdoors.

Posting Details

Working Title Colorado State Forest Service (CSFS) RamCorps Member, Forest Monitoring Technician

Posting Number 202400764T

Department Extension Community Engagement

Salary Range \$14.60 per hour

Colorado State University is not just a workplace; it's a thriving community that's transforming lives and improving the human condition. With a collaborative atmosphere, commitment to **diversity, equity and inclusion**, and focus on work-life balance, CSU is where you can thrive.

Employee Benefits

- [Review our detailed benefits information here.](#)
- [Explore the additional perks of working at CSU here.](#)
- [For the total value of CSU benefits in addition to wages, use our compensation calculator.](#)
- [Lastly, click here for more information about why Fort Collins is consistently ranked in the top cities to live in!](#)

Close Date 01/05/2025

For full consideration, all materials must be received directly at <https://jobs.colostate.edu/> no later than 11:59 PM Mountain Time on the closing date.

Please submit the following to apply:

Special Instructions to Applicants

- Resume
- Cover Letter

For questions regarding the application process, contact the Talent Acquisition office at HR_TA@colostate.edu. For questions regarding accommodations, contact Melinda Macpherson at melinda.macpherson@colostate.edu.

Background Check Policy Statement

Colorado State University strives to provide a safe study, work, and living environment for its faculty, staff, volunteers and students. In accordance with state and federal regulations, CSU conducts background checks for the finalist before a final offer. The type of background check conducted varies by position and may include motor vehicle history, financial history, and/or education verification. Background checks will also be conducted when required by law or policy to do so.

Colorado State University is committed to providing an environment that is free from discrimination and harassment based on race, genetic information, sexual orientation, gender identity/expression, or pregnancy in its employment, programs, services and activities. The University will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or filed a complaint with the University. The University is an equal opportunity and equal access institution and affirmative action employer fully committed to achieving a diverse workforce. The University has issued executive orders regarding non-discrimination and affirmative action. The **Office of Equal Opportunity** is located in 101 Student Services Building, Fort Collins, CO 80523-0160, (970) 491-5836, oeo@colostate.edu.

EEO Statement

The Title IX Coordinator is the Director of the Office of Title IX Programs and Gender Equity, 123 Student Services Building, Fort Collins, CO 80523-0160, (970) 491-5836, oeo@colostate.edu.

The Section 504 and ADA Coordinator is the Director of the Office of Equal Opportunity, 101 Student Services Building, Fort Collins, CO 80523-0160, (970) 491-5836, oeo@colostate.edu.

The Coordinator for any other forms of misconduct prohibited by the University's Policy on Discrimination and Harassment is the Vice President for Student Affairs, 101 Student Services Building, Fort Collins, Co. 80523-0160, (970) 491-5836, oeo@colostate.edu.

Any person may report sex discrimination under Title IX to the **Office of Civil Rights, Department of Education**.

Diversity Statement

Personal or professional commitment to diversity and inclusion as demonstrated by persistent effort, active planning, allocation of resources, and ongoing evaluation.

Essential Job Duties

Job Duty Category

Direct Service

JANUARY – APRIL 2025

Data entry, quality control, and data management

The AmeriCorps Member will help digitize field collected data, assimilate the data into Forest Vegetation Simulator (FVS)-ready format, and carefully reviewing files to ensure quality and accuracy. This work requires basic knowledge of Microsoft Excel.

The Forest Monitoring Program has a mix of data collected on paper and through ESRI's FieldMaps. The member will assist the Forest Monitoring Program Manager with data entry and quality control. Travel will be minimal during this period (less than 5 days per month)

The member will participate in 1-2 days of snow sampling fieldwork per month.

The member will travel to Salida, CO January 14-17 for the CSFS Science and Data Division annual meeting.

Pre- and post-field season support

The member will inventory and track field gear, suggesting purchases needed for next season's fieldwork.

Use ArcPro (training available) to update georeferenced PDF maps of field sites and prepare old GPS data for use in FieldMaps.

Compile feedback about protocols, datasheets, FieldMaps, safety plan, data entry instructions, and other documents. Make any updates to documents as needed.

Duty/Responsibility

The AmeriCorps Member will share their opinions with the Forest Monitoring Program Manager and Forest Monitoring Measurement Specialist on site selection and field season planning.

Introduction to data analysis

Use the Forest Vegetation Simulator (FVS) to model pre- and post-treatment conditions plus proposed management actions.

Explore possibilities for analyzing data outside of FVS.

The member will serve with the Forest Monitoring Program Manager and Forest Monitoring Measurement Specialist to interpret results.

If the member analyzes data in preparation for a meeting with landowners/other organizations, they will help present that information.

Serving on projects with the Forest Carbon Specialist

Ongoing literature review of carbon and forest management. Building/updating Zotero libraries.

Finding new data sources (particularly for harvested wood products) and updating spreadsheets for future carbon accounting reports.

Ongoing literature review of climate change and its effects on Colorado's forests (could be an opportunity to write text for the CSFS website).

Professional development and other opportunities which can be tailored to the AmeriCorps Member's career goals.

Training topics include but are not limited to: Forest Vegetation Simulator (FVS) training, Forest Inventory and Analysis (FIA) field data collection, resume writing, and ESRI/in-house ArcGIS training.

Gain experience with drones and terrestrial laser scanners.

Job shadow opportunities with other CSFS departments, CSU's Warner College of Natural Resources, USDA Rocky Mountain Res

CSU has a plethora of natural resources and professional development opportunities.

MAY – DECEMBER 2025

Field data collection (tree height, tree diameter, fuel loading, canopy cover, fuel-model determination, growth habit, ground cover c

Projects needing data collection will mainly be associated with FRWRM (Forest Restoration and Wildfire Risk Mitigation) awarded

Data collection may also occur in association with Health Forests-Vibrant Communities (HFVC) projects.

Monitoring data will be collected on pre- and post-treatment stand conditions, exhibiting variable current conditions and cover-type

Field safety – the AmeriCorps Member will primarily be serving outside, in variable stand conditions, with Colorado weather patter

Interaction with landowners and other CSFS employees

The member will travel all over the state and may be required to meet with various group collaboratives, private landowners and oth

The member may be asked to help their supervisor train foresters and other staff on monitoring protocols while in the field, and may

There is the potential for the AmeriCorps member to develop leadership skills during the field season.

Travel is extensive during this time. The member will typically be out of town Monday morning through Thursday evening. They w

Percentage Of Time

80%

Job Duty Category

Member Training and Professional Development

Duty/Responsibility

Participate in on-going trainings and events as required and requested by AmeriCorps, CSU Extension, and/or partner sites.

Percentage Of Time

10%

Job Duty Category

Service Commitment

Duty/Responsibility

Complete contract service hours (full-time: 1700 hours) and site-specific responsibilities by December 19, 2025.

Commit to complete your term of service.

Have dependable transportation to and from host site, program/partner site, and programming activities.

Wear official AmeriCorps identity items such as name tag, T-shirts, and lapel pins during all AmeriCorps service.

Represent AmeriCorps, Colorado State University Extension, host site, and program/partner site in a professional manner.

Accurately complete and submit enrollment paperwork and reports.

Percentage Of Time

10%

References

**Minimum References
Required**

**Maximum References
Required**

Documents Needed To Apply

Required Documents

1. Resume
2. Cover Letter

Optional Documents