

Summary

This position is a Biological Science Technician (Wildlife), GS-0404-7.

Salary: The salary for each location may vary depending on locality. Locality tables may be found [here](#)

COLA (Alaska): In addition to the yearly salary, this position is entitled to a **3.21%** cost-of-living allowance ([COLA](#)). *This allowance is subject to annual review, adjustment, and rate decrease.*

Please see additional information about each vacancy [here](#).

[Learn more about this agency](#)

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This job is open to

- [The public](#)
U.S. Citizens, Nationals or those who owe allegiance to the U.S.
- [Career transition \(CTAP, ICTAP, RPL\)](#)
Federal employees who meet the definition of a "surplus" or "displaced" employee.

Clarification from the agency

Open to all U.S. Citizens. ICTAP/CTAP eligibles.

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Duties

This is a temporary appointment intended for seasonal work that is less than 6 months or 1040 hours from the date of appointment/service year. It is expected this position will be terminated upon completion of the seasons work. The agency may non-competitively rehire an eligible temporary seasonal worker in subsequent years who works less than 6 months or 1040 hours in their service year.

As a **Biological Science Technician (Wildlife)** your duties will include, but are not limited to, the following:

- Plan and Implement wildlife censuses and surveys and recommends wildlife management practices. Plan multifaceted wildlife studies by contributing ideas, determining research methods, establishing practical procedures for accomplishing and reporting the work and determining other needs, such as costs, equipment, and personnel.
- Monitors and assists in control of wildlife, plant disease outbreaks, pest plant control, mowing/seeding activities, and vegetation removal. Monitors elements of the physical environment, such as temperature, precipitation, stream flow, snow depth, wind speed, and humidity.
- Captures, applies visual and radio tags, and gathers physiological and spatial data on wildlife.
- Develops databases and analyzes data using standard statistical methods and procedures in preparation of wildlife reports. Enters and retrieves data from the Geographic Information System and/or other information management systems. Develops graphs, charts and illustrations for reports and technical publications using computer software, such as Microsoft PowerPoint and Harvard graphics.
- Provides work direction and guidance to biological technicians and volunteers and YCC enrollees, including safe handling of tools and operation of motorized vehicles and water craft.

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Requirements

Conditions of Employment

- Must be a U.S. Citizen or National.
- Suitability for employment, as determined by background investigation
- See Additional Information section for link to additional conditions of employment applicable to each position advertised
- Individuals assigned male at birth after 12-31-59 must be registered for Selective Service. To verify registration visit SSS.gov.

Qualifications

A selectee receiving a temporary appointment to the Federal Government (Civil Service) is entitled only to the lowest step of the grade for which selected and are not entitled to within grade increases. The display of a salary range on this

vacancy shall not be construed as granting an entitlement to a higher rate of pay.

Only experience and education obtained by 12/09/2024 will be considered.

In order to qualify for this position you must possess the Minimum Qualification.

Minimum Qualification [GS-07]

1. One year of specialized experience comparable in scope and responsibility equivalent to grade GS-06 in the Federal service. Examples of specialized experience may include: basic and applied habitat restoration techniques of wetland habitats for the benefit of various species; experience in the practices/techniques and terminology related to wildlife management and habitats; capturing, handling and monitoring a variety of species; knowledge and experience working with laws and regulations, as well as policies pertaining to the protection of a variety of federally listed species and their habitat; using computer technology to maintain and retrieve information from automated data systems, and statistical software programs in order to develop reports; working with and leading volunteers in a natural resource environment. **OR**
2. One (1) full year of graduate level education (18 semester hours or equivalent) in a discipline that is directly related to this position, such as biology or wildlife management. NOTE: Transcripts are required. **OR**
3. A combination of education and experience as described in 1 and 2 above which together equals 100% of the requirement.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

Education

PROOF OF EDUCATION: All applicants who are using education or a combination of education and experience to qualify must submit copies of official or unofficial transcripts which include grades, credit hours earned, major(s), grade point average or class ranking, institution name, and student name. If any required coursework is not easily recognizable on transcripts, or if you believe a portion of a particular course can be credited

toward meeting an educational requirement, you must also provide a memorandum on letterhead from the institution's registrar, dean, or other appropriate official stating the percentage of the course that should be considered to meet the requirement and the equivalent number of units. Unofficial transcripts are acceptable; however, if you are selected for the position, you will be required to produce the original official transcripts.

PASS/FAIL COURSES: If more than 10 percent of your undergraduate course work (credit hours) were taken on a pass/fail basis, your claim of superior academic achievement must be based upon class standing or membership in an honor society.

GRADUATE EDUCATION: One academic year of graduate education is considered to be the number of credits hours your graduate school has determined to represent one academic year of full-time study. Such study may have been performed on a full-time or part-time basis. If you cannot obtain your graduate school's definition of one year of graduate study, 18 semester hours (or 27 quarter hours) should be considered as satisfying the requirement for one year of full-time graduate study.

FOREIGN EDUCATION: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, visit: [Recognition of Foreign Qualifications | International Affairs Office \(ed.gov\)](#).

Additional information

PCS - Not Authorized

Telework: Please see additional information about each vacancy [here](#).

Conditions of Employment: Please see additional information about each vacancy [here](#).

Additional Vacancies: One or more positions may be filled from applications received under this announcement in the advertised office or other U.S. Fish & Wildlife Service offices in the local commuting area.

Temporary Benefits: Most Federal employees earn both annual and sick leave.

For additional information, visit Leave Administration. Effective January 2015, employees on temporary appointments may be eligible for health benefits through the Federal Employees Health Benefits program and, if eligible, will receive the same government contribution as full-time permanent employees. To be eligible for consideration, temporary employees working full-time or part-time must be on appointments expected to last at least 90 days, or be on an intermittent work schedule and expected to work 130 hours per month for at least 90 days. Employees electing to participate in the FEHB will be responsible for the employee share of the premium while on the official agency roles, which is deducted from bi-weekly earnings. After separating from federal employment, employees will be offered to continue participation in FEHB under the Temporary Continuation of Coverage (TCC) option. Employees electing to continue coverage under the TCC provision will be responsible for the full premium amount plus a 2% administration fee.

Career Transition Assistance Plan (CTAP) or Interagency Career Transition Assistance Plan (ICTAP): Department of Interior (DOI) Career Transition Assistance Plan (CTAP) procedures apply in filling this vacancy. These programs apply to employees who have been involuntarily separated from a federal service position within the competitive service or Federal service employees whose positions have been deemed surplus or no longer needed. To receive selection priority for this position, you must: (1) meet CTAP or ICTAP eligibility criteria; (2) be rated well-qualified (i.e., meet the minimum qualification requirements, including any selective placement factors; education, and experience requirements) for the position with a score of 85 or above on the assessment questionnaire, and be able to perform the duties of the position upon entry. Applicants claiming CTAP/ICTAP eligibility must submit a copy of their most recent performance appraisal, proof of eligibility, and most current SF-50 noting position, grade level, and duty location with their application.

For more information

visit: http://www.opm.gov/rif/employee_guides/career_transition.asp.

Reasonable Accommodation: The USFWS provides reasonable accommodations to applicants with disabilities. Please visit [USAJOBS Help Center | Reasonable accommodation policy](#) if you need a reasonable accommodation for any part of the application and hiring process.

Positions that require the use of a Firearm:

Lautenberg Amendment: This position authorized the incumbent to carry a firearm. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (Title 18, U.S.C. Section 922(g)(9)). Candidates under consideration will be required to

certify whether they have ever been convicted of a misdemeanor crime of domestic violence.

[Read more](#)

- Benefits

How You Will Be Evaluated

You will be evaluated for this job based on how well you meet the qualifications above.

Once the announcement has closed, a review of your resume and supporting documentation will be used to determine whether you meet the qualification requirements listed on this announcement. If you meet the qualifications your resume and supporting documentation will be compared against your responses to the assessment questionnaire to determine your level of experience.

Note: If, after reviewing your resume and supporting documentation, a determination is made that you have inflated your qualifications which resulted in you being listed in the highest quality category, you may lose consideration or be assigned to a lower quality category for this position. Please follow all instructions carefully when applying, errors or omissions may affect your eligibility.

Your qualifications will be evaluated on the following competencies (knowledge, skills, abilities and other characteristics):

- Knowledge of the principles, practices and terminology related to wildlife biology, wildlife management and related disciplines.
- Ability to use geographic information system (GIS), aerial photography, survey techniques, and global positioning system.
- Ability to use computer, automated data systems, and statistical software programs to retrieve information and develop reports.
- Ability to use small water craft, cars, trucks and farm tractors.

All qualified candidates will be assigned to a quality category. The category assignment is a measure of the degree in which your background matches the competencies required for this position. The category ratings for this position are: Best Qualified, Well Qualified, and Qualified

The Category Rating Process does not add veterans' preference points or apply the "rule of three" but protects the rights of Veterans by placing them ahead of non-preference eligibles within each quality category. Veterans' preference

eligibles who meet the minimum qualification requirements and who have a compensable service-connected disability of at least 10 percent will be listed in the highest quality category (except in the case of scientific or professional positions at the GS-09 level or higher).

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Required Documents

You must submit a complete application package. We will not make assumptions about your experience and/or education.

Required Documents:

1. Resume: Your resume must describe your job-related qualifications (paid and non-paid work experience) that includes job title, beginning and ending dates (month and year), **hours worked per week**, and description of job duties. You are highly encouraged to use USAJOBS Resume Builder to ensure all required information is included. If you use your own resume, curriculum vitae, or any other written form, you must ensure this information is provided. Your resume must show complete information for each job entry to support minimum qualifications. **Failure to provide ALL required information on your resume will result in loss of consideration due to an incomplete application package.** *Note: Current and former Federal employees should include pay plan, series, and grade level for relevant federal experience.*

- **Do not include** the following types of information in your resume:
 - Classified or government sensitive information
 - Social Security Number (SSN)
 - Photos of yourself
 - Personal information, such as age, gender, religious affiliation, etc.
 - Encrypted and digitally signed documents.

Additional Documentation, if applicable:

1. College Transcripts: Unofficial transcripts are acceptable. A copy of your official transcripts may be required if you are selected.

2. Cover Letter

3. Veterans' Preference Documentation: If you are a veteran with preference eligibility and you are claiming 5-point veterans' preference, **you must attach a copy of your DD-214 Member Copy 2 or 4 showing you were honorably discharged.** If you are claiming 10-point veterans' preference, you must also submit an SF-15, "Application for 10-Point Veterans' Preference" plus the proof required by that form. (i.e. VA letter). **You may not be awarded preference if you do not attach the correct Veteran Documentation as specified above.**

4. CTAP/ICTAP Documentation: If you are applying under CTAP or ICTAP, you MUST submit proof of eligibility under 5 CFR 330.602(a) for CTAP and 5 CFR 330.704 for ICTAP. This includes a copy of the agency notice, a copy of your most recent performance rating, and a copy of your most recent SF-50 (Notification of Personnel Action) showing your position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.

5. Current and former federal employees - It is recommended that you submit a copy of your SF-50(s) (Notification of Personnel Action) to support your experience. Examples of appropriate SF-50s include appointments/separations, promotions, within-grade increases.

Failure to submit any of the above-mentioned required documents will result in loss of consideration due to an incomplete application package. It is your responsibility to ensure all required documents have been submitted

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.