

Vacancy Announcement

Position Title: 780 HR – Conservation Technician

Location: Scott County Soil and Water Conservation District

Contact: Pam Coder, Conservation Assistant
Scott County SWCD
8370 Hillandale Road
Davenport, IA 52806
Phone: 563-391-1403 ext. 3
pam.coder@ia.nacdnet.net

Job Description: This position involves providing technical assistance to landowners and operators in **Scott County**. Incumbent works in the office and the field on the promotion, documentation, contracting, installation, and maintenance of conservation practices. Assists other field office staff with surveys and layout of conservation practices and performs status reviews and follow up with landowners. Produces field notes, prepares data sheets and other documents. Assists in preparing documents for state cost-share programs.

The successful candidate will assist with engineering surveys, CRP reviews, seeding plans, and practice checkout for the various conservation practices. These practices include grassed waterways, terraces, windbreaks, cover crops and others. One-on-one assistance will be provided to landowners to ensure that procedures are followed to receive cost-share funds and that practice construction meets specified standards.

Qualifications:

- Strong background in agriculture and conservation.
- Strong people skills and proficient communicator.
- Computer experience.
- Must be able to work independently with minimal supervision and display high standards of ethical conduct.
- A valid driver's license is required.

Supervision:

- This position is under supervision of the Iowa Department of Agriculture and Land Stewardship's Field Representative. Coordination of day to day activities is by the District/Soil Conservationist. This position does not supervise other employees.

Performance:

- Performance of this position will be reviewed regularly by the Field Representative. Successful applicants will require a federal background check and clearance to gain full access to Federal computer and online tools.

Required Education: High School graduation is required.

Wage: Commensurate with experience. \$15 - \$25/hr.

Number of openings: 1 **Hours:** Full Time/Part Time, not to exceed 40 hours per week

Duration of position: Temporary/At-will, 780 hours, expires June 19, 2025

Opens: July 12, 2024 **Closes:** August 16, 2024

Method of applicaton: Submit resume to the contact person above by 4:30 pm on August 16, 2024.