

From: Logan Kahler <logan@prudenterra.com>
Sent: Tuesday, April 2, 2024 11:18 AM
Subject: Prudenterra Job Listings



Now Hiring: Executive Assistant

Job Description:

This position is an office job, interacting with customers by email and occasionally by phone. 4-5 hours/week is expected of the employee who reports to the Owner. Work must be performed at the office located southeast of Nevada (20-minute drive from Ames/Iowa State University.)

Hours:

Set by the employee within company business hours.

Are you:

- Detail oriented?
- Organized?
- Motivated?
- Independently driven?



(515) 382-1239

65584 260th Street, Nevada, IA
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Now Hiring: Operations Coordinator

Job Description:

- Perform ecological restoration and maintenance services for clients.
- Ensure equipment integrity.
- Drive pickup trucks and loaded trailer safely to and from project sites around Iowa.
- Work safely with herbicides, and powerhead tools in a small group and independently.
- Maintain and perform simple repairs of equipment such as chainsaws, mowers, small engines, seeder, brush saw, sprayers, tractor, etc.

Hours:

The position is full-time, 40 hours per week, typically performed in four, 10-hours long workdays.

Are you:

- Hard Working
- Organized?
- Motivated?
- Independently driven?



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