Position Summary:
The Private Lands Programs Manager is a member of the National Habitat Programs Team and provides leadership, coordination, and support for programs and partnerships that impact habitat on private lands and improve technical assistance to private landowners. This position collaborates closely with the organization’s Conservation Delivery Team leadership to provide strategic direction, focus, and support for the organization’s private lands biologists and private lands habitat assistance programs (ie Corners for Wildlife, Soil Health and Habitat Program, Habitat Share, Adopt-A, etc). Finally, the position works in partnership with corporate relations, development, grants, and marketing teams to cultivate and steward partnerships and funding to support the goals of the organization’s Private Lands Programs.

Primary Duties:
- Provide support, resources, and training to the Conservation Delivery Team that accelerates the organization’s conservation impact through conservation technical assistance on private lands.
- Provide leadership and supervision to the NEW Training Program Coordinator who will be responsible for building better biologists through online (Habitat University) and in-person biologist training events.
- Develop, replicate, and support innovative programs that provide financial, technical, and implementation assistance to private landowners.
- Grow financial support for private lands programs through grants, foundations, and other partnerships. Includes identification of opportunities, proposal development, coordination, and implementation in collaboration with the Delivery and Grants teams.
- Develop, expand, and cultivate partnerships that protect, restore, and enhance upland habitat on private lands with state (DNR) and federal agencies (USFWS, NRCS), and private partners.
- Champion the Habitat Stage and Partners Working Session during the Pheasant Fest & Quail Classic
- Perform other related duties as assigned.

Desired Qualifications:
- A passion for Pheasants Forever and Quail Forever’s mission and commitment to conservation on private lands.
- Demonstrated understanding of private lands conservation and wildlife programs provided through USDA, USFWS and other state, local, or private conservation programs.
- A prowess for developing and growing internal and external partnerships that includes strong communication, leadership, and networking skills.
- Success with funding partnerships through identifying opportunities, developing proposals, coordinating partners, managing budgets and implementing projects or programs.
- Experience in project and/or program management with a strong attention to detail and the ability to work independently.
• Willingness to work some irregular schedules including occasional weekends, evenings and overnights. Travel estimate range is 20-30 days annually.

**Training and Experience Guideline:** Any combination of training and/or experience that will enable the applicant to possess the required knowledge, skills, and abilities. A general qualification guideline for this position is a Bachelor of Science Degree in Wildlife Management or closely related natural resources field and 3+ years in practical private lands / programmatic experience. Direct experience working with private land habitat planning is highly desirable.

**Salary Range:** The salary for this position typically starts at $60,000-$75,000 commensurate with education or work experience + benefits including 401k match (5%), Student Loan Allowance program

**To Apply:** Please combine your *cover letter, resume and 3 references* into a SINGLE Microsoft Word document or PDF file before uploading to the “Resume” section of your application on our Recruitment website at: [www.pheasantsforever.org/jobs](http://www.pheasantsforever.org/jobs) (Benefit Summary link also available on this page)

If you have questions about this position, contact: Aaron Kuehl, National Director of Habitat Programs, at akuehl@pheasantsforever.org or 217-341-7171.

*Pheasants Forever & Quail Forever are an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as a qualified individual with disability, or any other category that may be protected by law.*