WLFW EAST Outreach Coordinator

**Location:** Remote; Coverage in Arkansas and Surrounding States

**Application Deadline:** Open until filled.

**Anticipated Start Date:** September-October 2023

**Description:**
The WLFW Outreach Coordinator will work with Pheasants Forever, Inc. & Quail Forever (PF & QF) to lead outreach efforts in Arkansas and throughout the WLFW Bobwhite Framework range. Primary duties of this position will be to work directly with QF staff in Arkansas and across the WLFW Bobwhite Framework range and other conservation partners to coordinate, promote, and produce QF and WLFW outreach materials. The Outreach Coordinator will be expected to help manage social media accounts in Arkansas and WLFW providing content to highlight conservation efforts and grassland restoration opportunities for private landowners. The Outreach Coordinator will work with QF teams in Arkansas and surrounding states to develop content that is related to conservation practices, programs, trainings, and opportunities to receive technical and financial assistance. The position will also be responsible for 20 percent conservation technical assistance i.e., assisting local Quail Forever/Partner Farm Bill Biologists on habitat management plans or providing conservation technical assistance to landowners. Continued field experience and working directly with landowners will be valuable in order to provide firsthand knowledge and perspective when leading and supporting landowner workshops. The position may also assist in outcomes assessment efforts as needed.

The ideal candidate will have a passion for the outdoors with experience in conservation outreach and education and native grassland knowledge. Good communication skills will be vital to the success of this position. Travel will be expected throughout Arkansas with occasional travel to surrounding states to support QF staff and the WLFW Bobwhite Framework at outreach events and for relevant trainings and meetings.

**Duties:**
- Provide direct support to local QF staff and the WLFW Initiative in Arkansas and across the WLFW Bobwhite Framework to organize, promote, and deliver educational and outreach promotional materials for landowners and partners.
- Develop and distribute technical handouts and practice-specific documents to NRCS and other partners to support the WLFW Bobwhite Framework.
- Pursue the development, production, and distribution of written, audio, and video landowner profile pieces that highlight good conservation and land stewardship across the WLFW Bobwhite Framework coverage area.
- Regularly update and post on social media accounts for Arkansas and the WLFW Bobwhite Framework, with an emphasis on the Working Lands For Wildlife social media accounts (YouTube, Facebook, Instagram, Twitter, etc.)
• Participate in relevant podcasts and other interview opportunities.
• Provide technical assistance for bobwhite habitat and grassland restoration efforts as needed.
• Assist partner agencies to create education and outreach material to promote private lands conservation.

Required Knowledge Skills and Abilities:
• Applicant should possess a bachelor’s degree in one of the following fields: Wildlife Biology, Wildlife Management, Biology, Botany, or Natural Resources Management.
• Experience in outdoor skills education, conservation education, and event coordination preferred.
• Has a passion for conservation education, grasslands and savannas ecology.
• Demonstrated excellent verbal and written communication skills.
• Knowledge and/or experience related to establishing/managing pollinator and quail wildlife habitat.
• Ability to inspire, motivate, and lead volunteers and partners.
• Ability to work independently as well as working with team members to accomplish common goals.

Salary: $52,000, plus benefits.

Application Requirements: Please combine your cover letter, resume and 3 references into a single Word document or PDF file before uploading to the “Resume” section of your application on our Recruitment website www.pheasantsforever.org/jobs. If you have questions about this position, please contact Dr. Jessica McGuire jmciugre@quailforever.org

Pheasants Forever and Quail Forever are an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as a qualified individual with disability, or any other category that may be protected by law.