

**IOWA DEPARTMENT OF NATURAL RESOURCES
MAQUOKETA WILDLIFE UNIT
JOB ANNOUNCEMENT**

NATURAL RESOURCES AIDE

**LOCATIONS: MAQUOKETA WILDLIFE UNIT- GREEN ISLAND HEADQUARTERS
MILES, IOWA (JACKSON COUNTY)**

SALARY: \$15.00/HR

TYPICAL HOURS: 40 HRS/WK; M-F 7:30-4:00

**THE PREFERRED TERM FOR THE POSITION IS MAY 10 THROUGH AUGUST 29. OTHER START DATES
WILL BE CONSIDERED. THE EXACT DATES WILL BE DETERMINED ONCE A CANDIDATE HAS BEEN
SELECTED.**

JOB DESCRIPTION: The Natural Resources Aide is expected to perform a variety of semi-skilled maintenance and technical tasks at a wildlife management unit. The employee is expected to display a high level of initiative and commitment towards completing assignments efficiently. Employees in this position will work with other wildlife unit personnel and be under the general direction of the Natural Resources Biologist. The job duties of this position include general wildlife management activities on State owned wildlife areas within the assigned unit counties. Overnight travel may occasionally be necessary to complete job duties.

Examples of typical job duties may include:

- Perform general wildlife habitat management activities including: Wetland management, prairie management, forest management, native prairie seeding, food plot development, tree planting maintenance, edge feathering, tree/brush control, spraying, disking, mowing, etc. using large farm machinery, chainsaws, and other power or hand tools.
- Prescribed fire implementation for ecological purposes. This duty will require fire-line construction, fire-line holding, and mop-up activities. Performance of these tasks will require the employee to periodically work under physically stressful and adverse conditions.
- Waterfowl banding, various wildlife surveys/monitoring projects and CWD sampling. Collection of biological data occasionally will require early or late in the day work scheduling.
- General area and facility maintenance involving mowing, sign maintenance, fence building, fence removal, parking lot and access lane maintenance, equipment maintenance, etc. These activities require the ability to use simple power equipment, drills, saws, hand tools, chain saws, trimmers, small mowers etc.
- Special assignments may require some overnight travel as part of a crew, to accomplish large scale fence removal, fence building or tree removal projects outside of the assigned unit counties. These assignments will require the ability to work well with others, work out of doors under all types of weather conditions, and to withstand physically demanding work, i.e., lifting, bending and hauling.

MINIMAL QUALIFICATIONS:

- Current college student or college graduate with a degree in wildlife biology, animal ecology, or another closely related natural resource field.

- Ability to work outdoors in all weather conditions.
- Able to travel on overnight duties.
- Work with minimal supervision; demonstrate responsible behavior and attention to detail.
- Must have a valid motor vehicle operator's license.
- Able to work alone or as part of a team, with the public, in all conditions, on weekends, holidays, nights, and evenings as required.
- Follow policy and cooperate with supervisors and co-workers.
- Exhibits honesty and integrity.
- Displays a high level of initiative, effort and commitment towards completing assignments efficiently.

TO APPLY: Email a cover letter, resume, and 3 references to Nick McClimon nick.mcclimon@dnr.iowa.gov by February 29, 2024.

QUESTIONS: Contact Nick McClimon nick.mcclimon@dnr.iowa.gov or 563-219-4148