



# ARKANSAS DEPARTMENT OF AGRICULTURE



Sarah Huckabee Sanders  
Governor

1 Natural Resources Drive, Little Rock, AR 72205  
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Wes Ward  
Secretary of Agriculture

**AN EQUAL OPPORTUNITY EMPLOYER  
JOB OPPORTUNITY  
October 26, 2023**

TITLE LOCATION	ANNUAL SALARY POSITION #	APPLICATION MUST BE RECEIVED BY:
<p><b>Managing Attorney</b></p> <p><b>Arkansas Department of Agriculture Administration Pulaski County/Little Rock</b></p> <p><b>Hiring Authority:</b> Arkansas Department of Agriculture #1 Natural Resources Drive Little Rock, AR 72205 Phone: 501/219-6362 E-mail: <a href="mailto:cynthia.edwards@agriculture.arkansas.gov">cynthia.edwards@agriculture.arkansas.gov</a></p> <p>Standard State of Arkansas employment application required.</p> <p>Apply on line: <a href="http://arcareers.arkansas.gov">http://arcareers.arkansas.gov</a></p>	<p>Entry Level Salary: \$77,862</p> <p>Grade GS13</p> <p>Positions #22087697 Req ID #34621</p>	<p><b>Open Until Filled</b></p>

**STATE'S MINIMUM QUALIFICATIONS:**

**Education/experience requirements:**

- Licensed to practice law and admitted to the Arkansas State Bar. ACA 16-22-201.
- The formal education equivalent of a law degree from an accredited law school.
- Six years of experience in law.
- Three years in a supervisory capacity.

**Knowledge of:**

- State and federal laws, rules, and regulations.
- Legal research and writing protocols.
- The state's legislative process.
- Supervisory practices and techniques.

**Ability to:**

- Conduct litigation.
- Prepare, present, and review oral and written information and reports.
- Research, interpret, and apply legislation.
- Plan, organize, and direct the work of others.
- Communicate effectively both orally and in writing.

**Preferred Qualifications:**

- Background in municipal finance and public construction
- Knowledge of agriculture and environmental law
- Knowledge of Arkansas's Freedom of Information Act
- Familiarity with United States Department of Agriculture conservation and grant programs
- Familiarity with the National Flood Insurance Program