



(<http://pheasantsforever.applytojob.com/apply>)

Coordinating Wildlife Biologist

📍 Natchitoches, LA

🕒 Full Time

👤 Coordinating Wildlife Biologist

🎓 Entry Level

↪️ SHARE ([HTTPS://PHEASANTSFOREVER.APPLYTOJOB.COM/APP/SHARE/G1RJZ1](https://pheasantsforever.applytojob.com/app/share/g1rjz1))

RCPP Coordinating Wildlife Biologist Louisiana

Location: USDA-NRCS office in Natchitoches, Colfax, or Alexandria, Louisiana

Application Deadline: Open until Filled

Anticipated Start Date: As soon as possible

Overview: As an employee of Quail Forever, in partnership with the USDA-Natural Resources Conservation Service (NRCS) and the Lower Mississippi Valley Joint Venture (LMVJV), the Coordinating Wildlife Biologist (CWB) will coordinate and implement habitat-related conservation programs and provide technical assistance in designated USDA Service Centers. These individuals will work in joint capacity with partnering non-government organizations (NGO's) and federal and state agencies to promote, coordinate and implement conservation provisions of the U.S. Federal Farm Bill on private lands including but not limited to the Regional Conservation Partnership Program (RCPP), Conservation Reserve Program (CRP), Environmental Quality Incentive Program (EQIP), Conservation Stewardship Program (CSP), as well as state and local habitat programs and initiatives. General duties will include all aspects of wildlife habitat planning, contract coordination, conservation plan writing, site assessment/eligibility determination, program promotion/outreach, landowner technical assistance, reporting, and assisting with habitat and population monitoring. Training will be provided by QF, NRCS, LMVJV, and Louisiana Department of Wildlife and Fisheries (LDWF).

Job Duties:

- Accelerate enrollment in U.S. Department of Agriculture (USDA) Farm Bill conservation programs by coordinating workshops, field days, demonstrations, habitat tours, and other outreach events and activities.
- Serve as a wildlife technical advisor in designated USDA Service Centers and assist NRCS, LDWF, Farm Service Agency (FSA), and other conservation partners with delivering conservation programs to landowners.
- Coordinate the implementation and application of wildlife habitat programs within Focal Areas in cooperation with partner agencies.
- Complete conservation plans, Implementation Requirements (IR's), Wildlife Habitat Evaluation Guides (WHEG's) and other required documentation for conservation programs requiring wildlife biologist expertise in cooperation with the listed partners.
- Communicate program requirements, complete site visits to determine eligibility, and develop contract documents for applicants and participants of USDA Farm Bill and other local and state conservation programs.
- Assist Louisiana Department of Wildlife and Fisheries (LWDF) in wildlife monitoring, surveys, mark and recapture, and plant inventories on occasion.
- Provide on-site landowner technical assistance for conservation practice planning and implementation under Farm Bill program and non-program wildlife habitat and natural resource conservation projects.
- Serve as a wildlife technical advisor for local QF chapters, assisting with habitat education, outreach, and development of habitat projects.
- Accurately report delivery activities on a regular basis.
- Some overnight travel is required.

Required Knowledge Skills and Abilities:

- Ability to communicate clearly and effectively with landowners, agency partners, and teammates.
- Ability to work independently with diverse clientele. Must be a motivated self-starter with strong interpersonal skills.
- Ability to work outside in uncomfortable temperatures while exposed to insects.
- Knowledge of and/or practical experience with silviculture and prescribed fire as it relates to timber management and production in the Southeastern US.
- Knowledge of wildlife ecology, forest and grassland management including the ability to utilize various habitat management tools in the development of management plans.
- Knowledge of conservation and wildlife programs provided by federal (i.e., Farm Bill, US Fish and Wildlife Service), state, & local entities.
- Excellent verbal and written communication skills.

- Strong organizational skills, with demonstrated ability to manage demanding workloads and meet deadlines.
- Proficiency with ArcGIS, GPS, Microsoft Office Suite (Excel, Word, PowerPoint, Outlook, etc.) is required.
- Valid driver's license required; some use of personal vehicle required (mileage reimbursement provided).
- Must be able to obtain USDA Federal Security Clearance.

Education and Experience Preferred: Any combination of training and/or experience that will enable the applicant to possess the required knowledge, skills, and abilities. A Bachelor of Science Degree in Wildlife Management, Forestry, Grazing or closely related natural resources field is required. 2-3 years professional experience working with USDA Farm Bill programs. Experience with prescribed fire. The ideal candidate will exhibit a balance of technical knowledge and interpersonal skills required to implement voluntary conservation programs on private lands. Demonstrated interest, training, and experience in both forestry and wildlife is also ideal.

Salary Range: \$47,000 base salary (commensurate with experience) with annual performance-based raises, plus benefits including:

- Health, vision, dental, pet, and more insurance coverage plans are available.
- 401(k) Retirement plan with an employer match of up to 5%.
- Student Loan Assistance program of up to \$200/month for eligible employees.
- Paid Time Off accrued at 15 days (120 hours) per year for new employees (increasing after 3 years).
- Bereavement/Family/Sick Leave of 6 days (48 hours) per year.
- 13 Paid holidays.

To Apply: PLEASE COMBINE your cover letter, resume, and 3 references into a SINGLE PDF file on the Recruitment website.

www.quailforever.org/jobs (<http://www.quailforever.org/jobs>).

Contact: If you have further questions about Quail Forever in Louisiana, the application process, or this position, please contact Louisiana State Coordinator Jackson Martini via email at jmartini@quailforever.org (<mailto:jmartini@quailforever.org>).

Pheasants Forever, Inc and Quail Forever is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as a qualified individual with disability, or any other category that may be protected by law.

Apply for this position

REQUIRED *

First Name *

Last Name *

Email Address *

Phone *

Address *

Resume *

Attach resume or Paste resume

Please upload your cover letter, resume, and references as one combined document here. Applicants who do not include all required materials may not be considered for the position. *

No file chosen

Do you have a degree in wildlife biology, natural resources, environmental science, or a closely related field? *

How did you hear about this job opening? *

Are you at least 18 years old and do you have a valid driver's license? *

 

Are you legally authorized to work in the United States? *

Yes

No

Will you now or in the future require employer sponsorship for employment? *

Yes

No

Have you previously worked for or do you currently work for Pheasants Forever and Quail Forever? *

-- No answer --

Have you completed Habitat University courses and/or the Journey to Conservation Careers program? *

Yes

No

Is there anything else you would like to share with us?

The following questions are entirely optional.

To comply with government Equal Employment Opportunity and/or Affirmative Action reporting regulations, we are requesting (but NOT requiring) that you enter this personal data. This information will not be used in connection with any employment decisions, and will be used solely as permitted by state and federal law. Your voluntary cooperation would be appreciated. [Learn more \(https://www.eeoc.gov/employees-job-applicants\)](https://www.eeoc.gov/employees-job-applicants).

Gender

Decline to answer

Race/Ethnicity

Decline to answer

Invitation for Job Applicants to Self-Identify as a U.S. Veteran

- A “disabled veteran” is one of the following:
 - a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay

would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or

- o a person who was discharged or released from active duty because of a service-connected disability.
- A “recently separated veteran” means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.
- An “active duty wartime or campaign badge veteran” means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.
- An “Armed forces service medal veteran” means a veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Veteran status

- I IDENTIFY AS ONE OR MORE OF THE CLASSIFICATIONS OF PROTECTED VETERAN LISTED ABOVE
- I AM NOT A PROTECTED VETERAN
- I DON'T WISH TO ANSWER

Voluntary Self-Identification of Disability

Voluntary Self-Identification of Disability Form CC-305
OMB Control Number 1250-0005
Expires 05/31/2026

Why are you being asked to complete this form?

We are a federal contractor or subcontractor. The law requires us to provide equal employment opportunity to qualified people with disabilities. We have a goal of having at least 7% of our workers as people with disabilities. The law says we must measure our progress towards this goal. To do this, we must ask applicants and employees if they have a disability or have ever had one. People can become disabled, so we need to ask this question at least every five years.

Completing this form is voluntary, and we hope that you will choose to do so. Your answer is confidential. No one who makes hiring decisions will see it. Your decision to complete the form and your answer will not harm you in any way. If you want to learn more about the law or this form, visit the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) website at www.dol.gov/ofccp (<https://www.dol.gov/ofccp>).

How do you know if you have a disability?

A disability is a condition that substantially limits one or more of your "major life activities." If you have or have ever had such a condition, you are a person with a disability. **Disabilities include, but are not limited to:**

- Alcohol or other substance use disorder (not currently using drugs illegally)
- Autoimmune disorder, for example, lupus, fibromyalgia, rheumatoid arthritis, HIV/AIDS
- Blind or low vision
- Cancer (past or present)
- Cardiovascular or heart disease
- Celiac disease
- Cerebral palsy
- Deaf or serious difficulty hearing
- Diabetes
- Disfigurement, for example, disfigurement caused by burns, wounds, accidents, or congenital disorders
- Epilepsy or other seizure disorder
- Gastrointestinal disorders, for example, Crohn's Disease, irritable bowel syndrome
- Intellectual or developmental disability
- Mental health conditions, for example, depression, bipolar disorder, anxiety disorder, schizophrenia, PTSD
- Missing limbs or partially missing limbs
- Mobility impairment, benefiting from the use of a wheelchair, scooter, walker, leg brace(s) and/or other supports
- Nervous system condition, for example, migraine headaches, Parkinson's disease, multiple sclerosis (MS)
- Neurodivergence, for example, attention-deficit/hyperactivity disorder (ADHD), autism spectrum disorder, dyslexia, dyspraxia, other learning disabilities
- Partial or complete paralysis (any cause)
- Pulmonary or respiratory conditions, for example, tuberculosis, asthma, emphysema
- Short stature (dwarfism)
- Traumatic brain injury

Please check one of the boxes below:

- YES, I HAVE A DISABILITY, OR HAVE HAD ONE IN THE PAST
- NO, I DO NOT HAVE A DISABILITY AND HAVE NOT HAD ONE IN THE PAST
- I DO NOT WANT TO ANSWER

PUBLIC BURDEN STATEMENT: According to the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. This survey should take about 5 minutes to complete.

Name Date

Human Check *

I'm not a robot reCAPTCHA

SUBMIT APPLICATION