



# ARKANSAS DEPARTMENT OF AGRICULTURE



Sarah Huckabee Sanders  
Governor

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Secretary of Agriculture

## AN EQUAL OPPORTUNITY EMPLOYER

### JOB OPPORTUNITY

**December 1, 2023**

TITLE LOCATION	ANNUAL SALARY POSITION #	APPLICATION MUST BE RECEIVED BY:
<p><b>Agri Program Specialist</b></p> <p><b>Department: Natural Resources</b> <b>Location: Little Rock, Pulaski County</b></p> <p><b>Hiring Authority:</b> 10421 W Markham Street Little Rock, AR 72205 Phone: 501/682-3914 <b>E-mail:</b> <a href="mailto:tate.wentz@agriculture.arkansas.gov">tate.wentz@agriculture.arkansas.gov</a></p> <p>Standard State of Arkansas employment application required.</p> <p>Apply online: <a href="http://arcareers.arkansas.gov">http://arcareers.arkansas.gov</a></p>	<p>Entry Level Salary: \$36,155</p> <p>Grade GS06</p> <p>Position #22087642 REQ ID # 35420</p>	<p><b>Open Until Filled</b></p>

#### STATE'S MINIMUM QUALIFICATIONS:

##### Education/experience requirements:

- The formal education equivalent of a bachelor's degree in agriculture, forestry, environment science, natural science, or related field.
- One year of experience in environmental regulation or related field.

##### Knowledge of:

- State and federal laws and regulations governing agriculture, forestry, and environmental programs.
- Planning and analysis techniques and procedures.

##### Ability to:

- Manage grant funded programs, monitor progress and meet desired objectives.
- Develop and implement best management practices and provided technical assistance to a diverse group of stakeholders.
- Conduct on-site inspections to determine compliance with standards, laws, and/or regulations, evaluate and document results, and recommend corrective actions.
- Gather and analyze data and prepare reports.
- Provide verbal and written information.

##### Preferred Qualifications:

- Proficient in Microsoft Word, PowerPoint, Excel, and Access.

- Basic understanding of agricultural, biological, or ecological systems.
- Ability to provide oral and written reports.
- Effective time management.
- Ability to complete complex assignments on tight deadlines.