



## Prairie on Farms Program Manager – Tallgrass Prairie Center

**Responsibilities:** Leads the Prairie on Farms program, developing expertise in seed-based prairie restoration and agricultural conservation programs; establishes relationships with rural stakeholders and initiates a project to address long term management of remnant and restored prairies; provides logistic support for selected Center projects and conducts prairie outreach and education; assists Director in seeking external funds for the program and manages grant budgets; and participates in common activities of the Center including improvements to Irvine Prairie.

**Qualifications:** Bachelor's degree; at least one year of project management or teaching experience in natural resources, restoration ecology, conservation biology, agronomy or related field; excellent oral and written communication skills; experience communicating with technical and general audiences; basis understanding of agricultural production systems and challenges of soil and water conservation required. Graduate student experience will be considered. Experience working on a farm; experience managing remnant prairie; experience with outreach and events planning related to agricultural or soil and water conservation; experience planning, planting and managing prairies; experience writing grant proposals, grant reporting and budget management experience; and experience working directly with land managers preferred.

**Application Instructions:** *Applications received by March 24, 2025, will be given full consideration.* The following materials must be attached when applying:

- 1) Resume
- 2) Cover Letter

You will be presented with the opportunity to attach multiple documents when completing the application. Before submitting your online job application, ensure that ALL required materials listed above have been uploaded. Once your job application has been submitted, you cannot make changes. If you have questions regarding this application process, please email [careers-support@uni.edu](mailto:careers-support@uni.edu) or call 319-273-2422.

UNI is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and protected veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, ethnicity, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran or military status, or any other basis protected by federal and/or state law.

The University offers an excellent benefits package including a vacation plan, employer sponsored retirement plans, health and dental insurance, and life and disability insurance. Benefits package details can be viewed at <https://careers.uni.edu/benefits>. Application materials received by **3/24/2025** will be given first consideration. For more information or to apply, visit <https://careers.uni.edu/>. Criminal and other relevant background checks required. UNI is a tobacco free campus.