



1602 Snedden Drive
Boone, IA 50036
Phone: 515-432-2316
FAX: 855-233-1295

The mission of the Boone SWCD is to provide technical assistance & promote natural resources conservation in Boone County.

Summer Intern Position with Boone Soil & Water District (Boone SWCD), and Iowa Department of Agriculture & Land Stewardship (IDALS)
The position will be limited to 480 hours from May 2025 – December 2025 at a wage of \$14.00 per hour. Please apply by February 28th, 2025.

Intern Requirements

- The intern must be enrolled in college or recent graduate majoring in a field of study related to agriculture, conservation, engineering, construction trades, GIS, communications, public relations, urban planning, or environmental sciences.
- Interns will be required to attend one intern meeting sponsored by IDALS and NRCS
- Interns will be required to complete a special project for the district such as hosting a field day or informational meeting, organizing an outreach event or other approved activity. They will develop a “wrap up” presentation for the SWCD commissioners outlining their experiences as an intern.
- Work will be performed in office and/or field.
- A portion of the intern’s time should be spent working on CRP related items.

Position Duties

- Assist conservationists with field reviews, outreach, and conservation planning.
- Work with staff to develop communications and marketing materials including but not limited to blog posts social media (Instagram & Facebook), videos, and newsletters for District websites.
- Attend meetings with landowners and other partners to facilitate the implementation of local conservation projects and initiatives.
- Other duties may be required and assigned as deemed appropriate by the Soil and Water Conservation District Commissioners.
- The employee must be able to create and maintain positive relationships with the public and project partners, communicate effectively both orally and in writing, work independently and complete work in a timely manner. The employee must be able to use a computer for the purposes of word processing, spreadsheets, presentations, email, and internet. The employee must be able to drive and have a valid driver’s license and background check will be required.

Contractual Agreement Requirements

- DSCWQ Will fund up to 80% of an hourly wage with a minimum 20% local match required.
- The Position will be limited to 480 hours at a wage of not more than \$14.00 per hour.
- The positions are not overtime eligible and are limited 40 hours per week.
- Positions will be SWCD staff and pay rolled through the IDALS process.
- These funds cannot be used to support benefits such as vacation, holiday, or sick pay.

Submit a resume and three references to Boone SWCD via email sarah.hanson@ia.nacdnet.net.

The Boone SWCD is an Equal Opportunity Employer and will not discriminate for any non-merit reason such as race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status.

Commissioners:

Steve Carlson
Douglas Twp.

Missy Bice
Peoples Twp.

Jeremy Gustafson
Des Moines Twp.

Erin Doran
Marcy Twp.

Diana Wright
Yell Twp.