

## Arizona Game and Fish Department Mission

*To conserve Arizona's diverse wildlife resources and manage for safe, compatible outdoor recreation opportunities for current and future generations.*



**Applications for 2023 Summer Internships are OPEN! Please apply by January 16, 2023!**

**Anticipated start date for a majority of the internships is May 15, 2023.**

<https://www.azgfd.com/agency/internships/>

### **Who is the Arizona Game and Fish Department?**

The Arizona Game and Fish Commission, whose five members are appointed by the governor, are responsible for establishing policies and rules for the management, preservation, and harvest of Arizona's wildlife. The Arizona Game & Fish Department is responsible for managing Arizona's fish and wildlife resource as an enduring public trust. In addition, the department is charged with promoting safe and responsible use of watercraft and off-highway vehicles. Funding is provided from the sale of licenses and permits; watercraft registration fees; federal excise taxes on firearms, fishing equipment, boats, and other sporting goods; state lottery revenues; donations on state income tax forms; and various contracts and grants.

### **Internship guidelines & overview**

The Arizona Game and Fish Department offers paid summer internship opportunities to current students, graduate and undergraduate. This is an excellent opportunity for students interested in gaining hands-on practical work experience while working with a diverse group of professionals in the fields of wildlife science, biological science, wildlife management, and many other professions within the Department.

The Arizona Game and Fish Department is seeking students to work during the summer to perform duties in the area of wildlife management. Students will perform duties under close supervision. Duties may include: collecting data, tracking, monitoring and counting animals, computer entry, developing educational materials, conducting creel surveys, fish sampling, habitat measurement, fish stocking, hiking, camping, swimming or working varied hours. Fieldwork may involve long days outdoors in extreme temperatures.

Student interns are hired on a temporary basis and paid an hourly rate of \$14.30 or \$15.40 for returning interns. Interns are not benefit eligible and work at the discretion of the appointing authority. Interns may be employed through their approved assignment or the department determines that the work is no longer required. Assignments are typically full-time (unless indicated by the hiring supervisor) and generally last between 8 to 12 weeks.

### **Eligibility requirements**

- Currently enrolled in curriculum leading towards a Bachelor's or higher level degree on a full time basis (usually 12 semester hours) and pursuing a major in Wildlife Biology or closely related field applicable to the internship opportunity (subject to verification)
- Proof of eligibility to work in the United States
- Maintain a cumulative GPA of 2.75 or above

- Ability to pass a post-offer physical exam (if applicable)
- Valid driver's license (free of restrictions, if applicable)

### Application Process – What you need to apply

View the available internship opportunities on the site internship site, [www.azgfd.com/agency/internships](http://www.azgfd.com/agency/internships).

Identify up to **five** internships that you have the most interest in (by Lead name).

Apply through [www.azstatejobs.gov](http://www.azstatejobs.gov). Click “Search for Jobs” and select “Game and Fish Department” from the agency dropdown.

Below is what you will need to submit with your application:

- **Cover Letter** – list internship preference order, listed by the hiring supervisor/lead name. Students may identify up to **five** internships that they have the most interest in.
- **Resume** – Must include: 1.) contact information, 2.) work/volunteer experience, if applicable, to include title, dates, and summary of job duties/responsibilities, and 3.) at least three professional references.
- **Transcripts** – An unofficial copy of your school transcripts is required. The transcript shall include the student’s full name, name of school, current GPA, and degree program. An official transcript may be required prior to appointment.
- Applications must be submitted through the site no later than close date.

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### Examples of past internship job duties

- Desert tortoise telemetry
- Radio tracking and collecting pronghorn antelope field data (activity patterns, food habits, predator scat, and aerial location) of marked pronghorn
- Conducting habitat assessments at squirrel use sites as part of a habitat selection study
- Creel census and lake & stream survey
- Learning skill in electro fishing, and gill netting
- Assisting with lake limnological surveys
- ArcView mapping
- GPS data acquisition
- Assisting hatchery operations; feed and care for live fish; stock fish in lakes

This is just a small sample of the many diverse internship projects available!



For additional information on the internship program, contact Milani Barron, Staffing Manager at (623) 236-7319 [mbarron@azgfd.gov](mailto:mbarron@azgfd.gov) or Amy Lacy, Staffing Analyst at (623) 236-7323 [alacy@azgfd.gov](mailto:alacy@azgfd.gov).